

Ringwood Golf Club

Committee of Management



Overview

Section 20.1 of the Rules of Association states "The affairs of the Club shall be managed by the committee of management" (committee).

The function therefore of the Committee is to manage, but it is required to manage the affairs of the club according to the objects laid down in the Rules of the Club, and to exercise management within the powers and limitations of the Rules and within the requirements of the law.

The Committee must constantly remember that the objects of a golf club should read firstly that its aim is to promote the game of golf and to provide other facilities appropriate to golf. The Committee must be firm, but not dictatorial or inflexible when exercising its prerogatives and must be active in exercising diligence over the club finances and in exercising constant review of the club's progress. It is the duty of the Committee to fight stagnation, to seek and encourage new ideas and to learn from others.

Policy and strategy may originate from the executive, from sub-committee or from members, but in all cases it is the duty of the Committee to be in possession of all relevant information, to fairly discuss the proposal and to accept or reject it. If a member is not in agreement, the particular member's views must be stated, but when a decision is reached it becomes a Committee decision and should be supported by all members of the committee. If a member cannot accept the views of a majority of committee that particular member should consider resigning.

Officers

Section 2.1.1 of the Rules of Association states that the executive offices of the Club shall be:

- President
- Vice President
- Lady President
- Secretary
- Assistant Secretary
- Captain
- Social Convenor
- House Convenor

An executive comprising the following may act on pressing matters, but such actions/decisions need to be ratified by the next committee meeting:

- President;
- Captain;
- Secretary; and
- Treasurer

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Roles and Duties

Officers of the Club are on duty whenever they are on the course or in the clubhouse.

They should be aware:-

- whether things are being done positively to promote the welfare of the Club
- whether the comfort and enjoyment of members is being efficiently looked after
- whether operations are being carried out with expected thoroughness

Matters of concern should be aired in sub-committee and/or the Committee.

Special Duties

- to listen to members and take their suggestions and concerns to sub-committee and committee meetings
- to serve on sub-committees as allocated
- to carry out sub-committee tasks under the direction of the sub-committee chairperson
- to be prepared to accept rostered duties as and when required
- to participate in as many club social and golf events as possible

Sub-committees

Sub-committees are defined in Rule 22 of the Rules of Association and are convened to facilitate the operations of the Club through the acquisition of special knowledge in particular areas thus enabling informed discussion at general committee meetings. The sub-committee system also spreads the work load and allows members to broaden their experience in club management.

The President and Secretary should be ex-officio members of all sub-committees however they should not be expected to attend on every occasion. When the President does attend, the sub-committee chairperson should invite the President to chair the meeting – an invitation which the President should decliner.

Other sub-committees may be convened from time to time to consider specific aspects/tasks.