

# RINGWOOD GOLF CLUB

## Meeting minutes

Meeting title	Committee Meeting
Time and date	7.00 pm Tuesday 12 <sup>th</sup> September 2023
Chairperson	Paul Kennett opened the meeting at 7.00pm
Attendees	Glenys Harrison, Syd Wheatley, Peter Ross, Darren Walton, Jo Stack, Paul Kennett, Gary Govan, Nic Walton

Item		Action																																																																																	
1	<b>Apologies:</b> Russell Stanfield																																																																																		
2	<b>Declaration of Conflict of Interest:</b> None																																																																																		
3	<p><b>Confirmation of Previous Meeting Minutes:</b> Proposed Motion: 'That the meeting minutes for the Committee meeting held on 8<sup>th</sup> August 2023 be accepted as a true record.'</p> <p><b>Moved:</b> Peter Ross                      <b>Seconded:</b> Jo Stack                      <b>Carried/Failed</b></p>																																																																																		
	<p><b>Business arising from Previous Minutes:</b></p> <ul style="list-style-type: none"> <li>Open Task Items List reviewed and updated following reports from item owner.</li> </ul>																																																																																		
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26/08/23	All members	Doing it for Jarrod Day
26/08/23	Jenny Martin	Response to member request
27/08/23	Lady members	Club Championships
28/08/23	Jung Won Kim	Handicap/login details
29/08/23	All members	Spring newsletter
30/08/23	Pramu Rodrigo	Response to Waiting List query
30/08/23	Samantha Kong	Membership query

**Business Arising from Correspondence: Nil**

5 **Secretary's Report:**

**CURRENT WAITING LIST**

	Name	Joining Fee?	Active?	Comment
1	Shane Butler			
2	<b>Helen Mulvogue</b>	✓	✓	Playing Thursdays
3	Priyanjan De Mel	✓	✓	Playing Saturdays
4	Wayne Lynch	✓	✓	Playing Saturdays
5	Colin Brown	✓	✓	Ready to go!
6	Rod Johnston	✓	✓	Playing Saturdays
7	Stephen Riesewyk			
8	Pramu Rodrigo	✓		
9	<b>Chou Kong</b>	✓	✓	Playing Thursdays
10	<b>Jill Douglas</b>	✓	✓	Playing Thursdays
11	Kiran Venkataramani	✓		
12	<b>Jung Won Kim</b>	✓	✓	Already a winner Thursday
13	<b>Jenny Cook</b>	✓	✓	Playing Thursdays
14	Wai Keung Got	✓		
15	<b>Jen Spinks</b>	✓	✓	Playing Thursdays
16	Matt Van Kempen	✓		
17	<b>Mary Hess</b>	✓		
18	<b>Misuk Park</b>			

**Motion:** 'That the Secretary's report is noted and approved.'

**Moved:** Gary Govan                      **Seconded:** Darren Walton                      **Carried/Failed**

**Business Arising from Secretary's Report:**

6 **Finance:**

- Still attempting to remove \$10000 from deposit stock for bill payment.
- Hold on bill payments until fees start rolling in.
- Recommend that fees do not change at AGM – agreed by Committee!

  

- 624 vouchers and 2496 balls given out last 12 months at a cost of \$32448. Other costs include trophies and honour boards.
- This is Matched against \$46315 received in comp fees

**Motion:** 'That the Treasurer's report including payments for the month is noted and approved.'

**Moved:** Peter Ross                      **Seconded:**                      **Carried/**

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	<p><b>Business Arising from Finance Report:</b>  <b>Action –</b></p>	
7	<p><b>Match:</b></p> <ol style="list-style-type: none"> <li><b>Jarod Lyle day</b> – preparations under way. Looking for mor volunteers on the day. Pro Hole not possible on the day as Pro not available.</li> <li>Two members representing <b>VGL in Country Teams event</b> – Rob Greenhill and Nic Walton.</li> <li><b>2024 Syllabus</b> almost complete – Women’s part completed.</li> <li>VGL medals – 30 blank medals found in cupboard which were not given out in last few years because of an oversight. It was decided to engrave medals for those Monthly Medal winners over the last two years.</li> </ol> <p><b>Motion:</b>  ‘That the Match report is noted and approved.’</p> <p><b>Moved:</b> Nic Walton                      <b>Seconded:</b> Peyer Ross                      <b>Carried/</b></p> <p><b>Business Arising from Match Report:</b>  <b>Action –</b></p>	
8	<p><b>Social:</b></p> <ul style="list-style-type: none"> <li>Disposal of cans and bottles issue did not make the recent newsletter. To be addressed possibly in next newsletter or sooner.</li> <li>Jarod Lyle books have been purchased for prizes on JL charity day.</li> <li>Pam Happ and Allan Beacom have agreed to volunteer on JL charity day</li> <li>\$250 deposit has been paid to Knox Club for Presentation</li> <li>Hard copies of newsletter need to be displayed in lounge area.</li> </ul> <p><b>Motion:</b> ‘That the 2023 Presentation Day Lunch be subsidised by the Club, on a one-off basis, and the member price be set at \$25.00 per head’.</p> <p><b>Moved:</b> Jo Stack                      <b>Seconded:</b> Peter Ross                      <b>Carried/Failed</b></p> <p><b>Motion:</b> ‘That the Social report is noted and approved’.</p> <p><b>Moved:</b> Jo Stack                      <b>Seconded:</b> Darren Walton                      <b>Carried/Failed</b></p> <p><b>Business Arising from Social Report:</b>  <b>Action:</b> Gary to print off copies for tables.</p>	
9	<p><b>House:</b></p> <p><b><u>Bar Report</u></b></p> <ol style="list-style-type: none"> <li><b>Till ring-offs.</b></li> </ol> <p>The weekly till ring-offs showed a loss for the month of \$5.50 which was a good result. The last few months the results have been encouraging.</p> <ol style="list-style-type: none"> <li><b>Stocktakes</b></li> </ol> <p>There was a gain of 21.8 drinks valued at \$26.24 and a loss of 4 food items valued at \$5.27. The drinks included an extra carton (24 drinks) of Great Northern. This would be an input error as</p>	

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	<p>there was an issue with deliveries during the month from IGA resulting in an additional credit being processed in our till system. Without this the months losses were minimal.</p> <p><b>3. Members Draw.</b></p> <p>Winners of the member draw for August were Craig Charles (\$80) and Bill Van Ree (\$80).</p> <p><b>4. IGA Ownership.</b></p> <p>I have been advised that IGA ownership changes were occurring at the end of August and there will be a delay before we can order more stock. I ordered additional stock for our last August delivery.</p> <p>I will be away for the first week of September and am hoping new credit account and ordering system will be completed before I return.</p> <p>Glenn Paton Bar Manager</p> <p><b>Motion:</b> 'That the House and Bar report is noted and approved'.</p> <p><b>Moved:</b> Syd Wheatley                      <b>Seconded:</b> Glenys Harrison                      <b>Carried/Failed</b></p> <p><b>Business Arising from House and Bar Report:</b> <b>Action:</b> Syd/Glen need to talk to Des Pinfold about talking to IGA about sponsorship before any agreement signed</p>	
10	<p><b>Women:</b></p> <p>I have had various responses from staff in the pro shop re displaying our women's flyer. Each time I went into the pro shop none of the staff knew anything about it. Consequently, I emailed Jeremy and Stuart to clarify the situation in an attempt to increase our exposure. Jeremy's response is attached.</p> <p><i>"We currently have a section on our website promoting all user groups and we often direct enquiries to the RGC website. We have also done some promotion of the user groups via our social media and are happy to continue doing this.</i></p> <p><i>We are also happy to keep some of the club's fliers behind the counter to give out but we aren't putting promotional material on the counter or around the golf shops as it becomes cluttered."</i></p> <p>Regards</p> <p><b>Jeremy Cutajar</b></p> <p>This response made me check the Maroondah Leisure Website. It is my opinion that the entry for RGC is unsatisfactory and we should attempt to get it changed.</p> <p>Since opening the Thursday comp to new members, we have six new ladies playing and one waiting for approval. She has played with us as a guest.</p> <p>Using the list that Nic provided we have 57 Thursday members playing 18 holes plus 7 new ladies.</p> <p>There are 8 players who were playing 9 holes but have not been playing over the winter. Unsure how many will rejoin?</p> <p>There are 15 social members who are listed as playing but only play with the Mudlarks.</p>	Gen. Bus.

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	<p>11 girls who only play Saturdays. Some very occasionally join us on Thursday.</p> <p>Not 80 as Paul suggested.</p> <p>With the current number of spots (48) allocated by Maroondah Leisure and as members return from winter holidays we need to be sure we can offer the places. Keeping a close eye on this.</p> <p>Waiting for feedback from Paul re situation with Mudlarks.</p> <p><b>Motion:</b> 'That the Women's report is noted and approved'.</p> <p><b>Moved:</b> Glenys Harrison                      <b>Seconded:</b> Peter Ross                      <b>Carried/Failed</b></p> <p><b>Business Arising from Women's Report:</b></p> <p><b>Action:</b> Jo to talk to Cam Constable about producing a professional brochure for distribution to prospective lady golfers to the club.</p>	Gen. Bus.
	<p><b>General Business:</b></p> <p><b>Maroondah Leisure Website</b> – mention at next Course Users Meeting about increasing club's profile on website. Nic to discuss at next meeting.</p> <p><b>Mudlarks</b> – Paul had a chat to Ros Hay, stating that club are not currently in support of Mudlarks filling available spots on Thursdays. Gary to write follow up letter.</p> <p><b>RGC Email Approach</b> (see attached) – document was discussed the following motion was proposed -</p> <p><b>Motion:</b> "that the email addresses proposed (except webmaster) go ahead to the next stages"</p> <p><b>Moved:</b> Darren Walton                      <b>Seconded:</b> Peter Ross                      <b>Carried/Failed</b></p> <p><b>Membership &amp; Tee Time Working Group</b></p> <p>Small group was created post the last meeting to look at issues with tee times for members along with new memberships. Group is: Paul, Darren &amp; Nic.</p> <p>Initial meeting:</p> <ul style="list-style-type: none"> <li>• Determined the key issues and then looked at options to find a solution.</li> <li>• Identified that the solution that met the requirements was Permanent Tee Times.</li> </ul> <p>Second meeting:</p> <ul style="list-style-type: none"> <li>• Then utilised playing data that Paul has compiled to build dummy tee sheets to determine if the Permanent tee times would work.</li> <li>• Building the dummy sheets gave strong indication that the Permanent tee times would work.</li> <li>• Developed a series of next steps.</li> </ul> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>• Develop a number of document drafts - Member questionnaire, Rules &amp; Procedures, Members Communication.</li> <li>• Identify a focus group of members who will be asked to participate in providing a review and feedback on the proposed implementation of Permanent Tee Times.</li> <li>• Develop a plan for the next steps including match committee review of the proposal once finalised after focus group session, committee review, implementation steps if approved.</li> </ul> <p>Document above was discussed and it was agreed that the Working Group should continue the process.</p>	

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	<p><b>Members on Waiting List</b> – no new male members be inducted until Working Group are finished. Female members may still be inducted into Thursday Competitions.</p> <p><b>Reminder Emails</b> – emails to be sent out to members reminding them of AGM and to register for JL Charity Day.</p> <p><b>In-active members</b> – Nic will produce a list of In-active and Active members from MiClub. This will allow a future review of the list to be done.</p> <p><b>Balls awarded</b> – Gary distributed a sample of the no. of balls awarded over a 5-week period. This will be discussed at next meeting with focus on reducing the number.</p> <p><b>Business Arising from General Business:</b> <b>Actions:</b> See above</p>	
	Paul thanked members for their input and closed the meeting at 9:02pm	
	<b>Next Meeting:</b> 7:00pm Tuesday 10 <sup>th</sup> October 2023 at the RGC clubrooms.	