

RINGWOOD GOLF CLUB

Meeting minutes

Meeting title	Committee Meeting
Time and date	7:00pm Tuesday 20 th February 2024
Chairperson	Paul Kennett opened the meeting at 7.00pm
Attendees	Syd Wheatley, Darren Walton, Paul Kennett, Nic Walton, Peter Ross, Russell Stanfield, Glenys Harrison, Gary Govan

Item		Action																																																																																										
1	Apologies: Nic Walton																																																																																											
2	Declaration of Conflict of Interest: None																																																																																											
3	<p>Confirmation of Previous Meeting Minutes: Proposed Motion: 'That the meeting minutes for the Committee meeting held on 12th December 2023 be accepted as a true record.'</p> <p>Moved: Peter Ross Seconded: Syd Wheatley Carried/Failed</p>																																																																																											
	<p>Business arising from Previous Minutes:</p> <ul style="list-style-type: none"> Open Task Items List reviewed and updated following reports from item owner. 																																																																																											
4	<p>CORRESPONDENCE IN</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Received from</th> <th>Subject</th> </tr> </thead> <tbody> <tr><td>13/12/23</td><td>Michael Donnelly</td><td>Membership application</td></tr> <tr><td>15/12/23</td><td>Darren Finlay</td><td>Queries Re syllabus</td></tr> <tr><td>22/12/23</td><td>Madison Price</td><td>Asking to play as a guest</td></tr> <tr><td>02/01/24</td><td>Esther Tan</td><td>Membership application</td></tr> <tr><td>05/01/24</td><td>Bruce Neal</td><td>Follow up of earlier enquiry – 11/10</td></tr> <tr><td>09/01/24</td><td>Scott Harty</td><td>Wanting a golflink no.</td></tr> <tr><td>09/01/24</td><td>Maroondah CC</td><td>Food license</td></tr> <tr><td>10/01/24</td><td>VCGLR</td><td>Liquor license</td></tr> <tr><td>11/01/24</td><td>Di Seehusen</td><td>Thank you to club on her departure</td></tr> <tr><td>20/01/24</td><td>Shailesh Panday</td><td>Not receiving club emails</td></tr> <tr><td>23/01/24</td><td>Liquor Control Victoria</td><td>RSA training</td></tr> <tr><td>24/01/24</td><td>Pam Kinsella</td><td>Comment on Permanent bookings docs</td></tr> <tr><td>24/01/24</td><td>Bob Canet</td><td>Comment on Permanent bookings docs</td></tr> <tr><td>24/01/24</td><td>Des Pinfold</td><td>Comment on Permanent bookings docs</td></tr> <tr><td>24/01/24</td><td>Sharon Cousins</td><td>Comment on Permanent bookings docs</td></tr> <tr><td>24/01/24</td><td>Dennis Hesketh</td><td>Comment on Permanent bookings docs</td></tr> <tr><td>27/01/24</td><td>Philip Kong</td><td>Membership enquiry</td></tr> <tr><td>29/01/24</td><td>Amit Sinha</td><td>Enquiry Re vouchers purging</td></tr> <tr><td>01/02/24</td><td>Maroondah CC</td><td>Capital Funding proposals</td></tr> <tr><td>03/02/24</td><td>John Dupe</td><td>Hiring of clubroom 16/2 for wake?</td></tr> <tr><td>03/02/24</td><td>VGL</td><td>Change of banking details</td></tr> <tr><td>04/02/24</td><td>Pam Happ</td><td>Hiring of clubroom 7/7 for 80th birthday?</td></tr> <tr><td>04/02/24</td><td>Rob Ashdown</td><td>Poor behaviour on course!</td></tr> <tr><td>05/02/24</td><td>Paul Reus</td><td>Not playing off tombstones?</td></tr> <tr><td>05/02/24</td><td>Paul Kennett</td><td>Quote for clubroom painting</td></tr> <tr><td>05/02/24</td><td>Ringwood Branch – Labour Party</td><td>Use of clubrooms for monthly meetings?</td></tr> <tr><td>06/02/24</td><td>VGL</td><td>5% increase in GA Affiliation Fees!</td></tr> <tr><td>06/02/24</td><td>VGL</td><td>Ladies Pennant fixture</td></tr> <tr><td>07/02/24</td><td>Ralph Wellington</td><td>Membership enquiry</td></tr> </tbody> </table>	Date	Received from	Subject	13/12/23	Michael Donnelly	Membership application	15/12/23	Darren Finlay	Queries Re syllabus	22/12/23	Madison Price	Asking to play as a guest	02/01/24	Esther Tan	Membership application	05/01/24	Bruce Neal	Follow up of earlier enquiry – 11/10	09/01/24	Scott Harty	Wanting a golflink no.	09/01/24	Maroondah CC	Food license	10/01/24	VCGLR	Liquor license	11/01/24	Di Seehusen	Thank you to club on her departure	20/01/24	Shailesh Panday	Not receiving club emails	23/01/24	Liquor Control Victoria	RSA training	24/01/24	Pam Kinsella	Comment on Permanent bookings docs	24/01/24	Bob Canet	Comment on Permanent bookings docs	24/01/24	Des Pinfold	Comment on Permanent bookings docs	24/01/24	Sharon Cousins	Comment on Permanent bookings docs	24/01/24	Dennis Hesketh	Comment on Permanent bookings docs	27/01/24	Philip Kong	Membership enquiry	29/01/24	Amit Sinha	Enquiry Re vouchers purging	01/02/24	Maroondah CC	Capital Funding proposals	03/02/24	John Dupe	Hiring of clubroom 16/2 for wake?	03/02/24	VGL	Change of banking details	04/02/24	Pam Happ	Hiring of clubroom 7/7 for 80 th birthday?	04/02/24	Rob Ashdown	Poor behaviour on course!	05/02/24	Paul Reus	Not playing off tombstones?	05/02/24	Paul Kennett	Quote for clubroom painting	05/02/24	Ringwood Branch – Labour Party	Use of clubrooms for monthly meetings?	06/02/24	VGL	5% increase in GA Affiliation Fees!	06/02/24	VGL	Ladies Pennant fixture	07/02/24	Ralph Wellington	Membership enquiry	<p>Item 72</p> <p>Decision?</p> <p>Decision?</p>
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RINGWOOD GOLF CLUB

CORRESPONDENCE OUT		
Date	Received from	Subject
14/12/23	Michael Donnelly	Placed on Waiting List
15/12/23	Darren Finlay	Syllabus answers
15/12/23	All members	Syllabus documents
18/12/23	All members	Christmas newsletter
20/12/23	Madison Price	Response to her request
20/12/23	Lady members	Christmas greetings
22/12/23	All members	Memorial Day
06/01/24	Bruce Neal	To be discussed at Match?
09/01/24	Scott Harty	Response to his request
14/01/24	All members	Memorial Day catering
14/01/24	Lady members	Bright trip
16/01/24	Male members	Pennant players to enter names on board
17/01/24	Male members	Eric Kimberley registration
26/01/24	All members	Rocks on course
28/01/24	Male members	Assistant handicapper
28/01/24	Waiting List men	Update of membership
29/01/24	Lady members	Rules of golf
30/01/24	Lady members	Badges
02/02/24	Maroondah CC	Documents sent under lease requirements
04/02/24	Rob Ashdown	Response via Captain
05/02/24	Paul Reus	Response via Captain

	<p>Business Arising from Correspondence:</p> <p>Action:</p> <ul style="list-style-type: none"> • Gary to advise Pam Happ that hire of clubrooms was approved. • Gary to advise the Ringwood branch of the ALP through club member Justin Kyatt that the club has agreed to allow them to use the clubrooms for their monthly meeting at no cost. A key card will be required to gain after hours entry to the rooms. 	
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5	<p>Secretary's Report:</p> <p>New members approved 8/1 via email: Esther Tan Julia Lee</p> <p>New members awaiting approval: (forms on board): Soon Ae Lee Lois Ziebell</p> <p>Moved: Peter Ross Seconded: Paul Kennett Carried/</p> <p><u>RESTRICTED LIST (already playing)</u></p> <p>Motion: "that all restricted members be given full membership status"</p> <p>Moved: Gary Govan Seconded: Darren Walton Carried/</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%; text-align: center;">Name</th> <th style="width: 30%; text-align: center;">Comment</th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Helen Mulvogue</td> <td style="border-top: 1px solid black; border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Priyanjan De Mel</td> <td style="border-top: 1px solid black; border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Wayne Lynch</td> <td style="border-top: 1px solid black; border-bottom: 1px solid black;"></td> </tr> </tbody> </table>	Name	Comment	Helen Mulvogue		Priyanjan De Mel		Wayne Lynch		
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RINGWOOD GOLF CLUB

Rod Johnston

Chou Kong

Jill Douglas

Susp. Mem'ship - injured

Jung Won Kim

Jenny Cook

Jen Spinks

Mary Hess

Misuk Park

Hitomi Kathiravelu

Beverley Phillips

Esther Tan

Julia Lee

Soo Ae Lee

Lois Ziebell

WAITING LIST

	Name	Joining Fee?	Applic'n Form?
1	Stephen Riesewyk		✓
2	Pramu Rodrigo	✓	✓
3	Kiran Venkataramani	✓	✓
4	Wai Keung Got	✓	✓
5	Matt Van Kempen	✓	✓
6	Kien Wong	✓	✓
7	Joo Ann Tay	✓	✓
8	Kheoknam Heng	✓	✓
9	Peter Coventry		
10	Nigel Stewart	✓	✓
11	Michael Donnelly	✓	✓
12	Adam Mackenzie		✓

Motion: 'That the Secretary's report is noted and approved.'

Moved: Gary Govan

Seconded: Peter Ross

Carried/

Business Arising from Secretary's Report:

Action:

- Gary to advise those on the restricted membership list that they have been accepted for full membership of RGC.
- Gary to notify new members that they have been approved.

Gary Govan

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Finance: Treasurers report circulated with meeting papers. Treasurer Peter Ross also reported that the money raised at the special "Doing it for Jarrod" golf day being \$2834.00 had been forwarded to the Challenge Cancer Support Group.

Motion: 'That the Treasurer's report including payments for the month is noted and approved.'

Moved: Peter Ross

Seconded: Syd Wheatley

Carried/

Business Arising from Finance Report:

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Match: No report as Club Captain Nic Walton was an apology for the meeting.

RINGWOOD GOLF CLUB

8	<p>Social:</p> <p><u>Club Championships</u> – Final Round – Some light food will be served in the clubrooms after the final round of Club Championships to celebrate all the winners – Sat Feb 24th.</p> <p><u>Ladies Golf Trip to Bright</u> – We have 12 attendees this year – Sunday 24th to Wed 27th March. Monies should start to come in and I’ve asked for it to be paid by 2nd March.</p> <p><u>Newsletter</u> – The Easter edition will go out late March. Please get any reports or inclusions to me no later than March 23. Thanks 😊😊</p> <p><u>Easter Raffles</u> – Tickets will go on sale next week – behind the bar. 5 x Chocolate Hampers as prizes.</p> <p><u>Club Merchandise</u> – Jo Stack and Nic Walton have been in discussions with a potential supplier but are having trouble getting a range of sample shirts to facilitate orders. Jo and Nic will continue to investigate.</p> <p>Motion: ‘That the Social report is noted and approved’.</p> <p>Moved: Jo Stack Seconded: Darren Walton Carried/</p> <p>Business Arising from Social Report:</p> <p>Action: Jo Stack and Nic Walton to again follow up on the supplier of the merchandise..</p>	Jo Stack & Nic Walton
9	<p>House:</p> <p><u>Bar Report</u></p> <p>1. Till ring-offs.</p> <p>The weekly till ring-offs showed a loss for December of \$36.10 and a loss for January of \$5.90. The large difference in the report for January 17 was an error when I was entering the figures into the till system after completing the till ring off. I had to complete another entry to correct the error.</p> <p>2. Stocktakes.</p> <p>The stocktakes for December showed a shortage of 9 items valued at \$29.65 and a shortage in January of 10.2 items valued at \$25.79.</p> <p>Glenn Paton Bar Manager</p> <p>Syd Wheatley raised the issue of cans being recycled that were being left in hessian bags at the end of the clubrooms and various people are taking them to cash in. As no charity or local scout or sporting group has been identified to take them for fund raising it was decided to let the matter stand at present.</p> <p>Syd also recommended that bar prices remain unchanged at present in spite of the increase of 10 cent bottle or can of beverage purchased by the club.</p> <p>Motion: ‘That the House and Bar report is noted and approved’.</p> <p>Moved: Syd Wheatley Seconded: Gary Govan Carried/</p> <p>Business Arising from House and Bar Report:</p> <p>Action: Nil</p>	

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10	<p>Women:</p> <p>Thursday competition has started well. We have had over 45 women playing. This means we can have three grades. The women have entered two teams for pennant this year. One in Division 1 and another in Division 6.</p> <p>Glenys Harrison also reported that Women's Pennant Convenor Corrine Dyer had difficulty in getting tee times from the pro shop for women's pennant matches.</p> <p>Motion: 'That the Women's report is noted and approved'.</p> <p>Moved: Glenys Harrison Seconded: Peter Ross Carried/</p> <p>Business Arising from Women's Report: Nil</p>	
	<p>General Business:</p> <p>Balls/vouchers paid out? – There was a brief discussion led by Darren Walton. Looking at the accounts as far as competition fees paid in advance for the year and fees paid on competition days it was seen that they approximated the money spent on prizes.</p> <p>Action:</p> <ul style="list-style-type: none"> • Peter Ross to prepare figures next meeting for the twelve months so that the club would have a better picture of Competition related costs vs. revenues. • Nic (via Match) to address balls given out with suggestions for rationalisation for next meeting. <p>Permanent Tee Times – Darren Walton advised that useful feedback had been received from members and that concerns had been raised about penalties. The sub-committee will further review the issue. However, it is now on hold due to the changes in tee times allocated that the Council is forcing on the club.</p> <p>Working Bee / Hard rubbish – It was reported that the rubbish had already been removed.</p> <p>Painting of rooms - President Paul Kennett advised that three quotes that had been submitted for the internal painting of the club rooms. The lowest was approximately \$13,700.00</p> <p>There was some discussion as to whether the rooms should be painted at all or as an alternative all surfaces except the varnished timber wall. At the end it was put to a vote</p> <p>Moved: Darren Walton Seconded: Syd Wheatley Carried 6 to 1 by those present that the rooms would be fully painted except for the Bar and Kitchen areas.</p> <p>The lowest quote will be accepted.</p> <p>Action:</p> <ul style="list-style-type: none"> • Paul Kennett to advise the painter whose quote has been accepted. • Gary to coordinate with painter and helpers for removal boards/flags etc. 	<p>Pater Ross</p> <p>Nic Walton</p> <p>Paul Kennett</p> <p>Gary Govan</p>
	Paul thanked members for their input and closed the meeting at 8:50 pm	
	Next Meeting: 7:00pm Tuesday 12 th March 2024 at the RGC clubrooms.	