

RINGWOOD GOLF CLUB

1 Meeting minutes

Meeting title	Committee Meeting
Time and date	7:00pm Tuesday 9 th July 2024
Chairperson	Paul Kennett opened the meeting at 7.00pm
Attendees	Paul Kennett, Gary Govan, Syd Wheatley, Peter Ross, Darren Walton, Russell Stanfield, Grant Stack, Jo Stack

2

Item		Action																																																			
1	Apologies: Glenys Harrison, Nic Walton																																																				
2	Declaration of Conflict of Interest: None																																																				
3	<p>Confirmation of Previous Meeting Minutes: Proposed Motion: 'That the meeting minutes for the Committee meeting held on 11th June 2024 be accepted as a true record.'</p> <p>Moved: Jo Stack Seconded: Peter Ross Carried/Failed</p>																																																				
	<p>Business arising from Previous Minutes:</p> <ul style="list-style-type: none"> Open Task Items List reviewed and updated following reports from item owner. 																																																				
4	<p>CORRESPONDENCE IN</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Received from</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>19/06/24</td> <td>Stuart Kitchin</td> <td>Membership enquiry</td> </tr> <tr> <td>20/06/24</td> <td>VGL</td> <td>Men's program for noticeboard</td> </tr> <tr> <td>21/06/24</td> <td>Surekha Puri</td> <td>Bellbirds AGM 12/11 9:30 - 1:30 request use of club rooms for the meeting</td> </tr> <tr> <td></td> <td>Moved to approve Paul Kennett</td> <td>Seconded – Jo Stack Carried</td> </tr> <tr> <td>25/06/24</td> <td>Various members</td> <td>Query on Local Rule 7 email</td> </tr> <tr> <td>27/06/24</td> <td>VGL</td> <td>Survey re pennant, events etc.</td> </tr> <tr> <td>28/06/24</td> <td>VGL</td> <td>2024 Country Week</td> </tr> <tr> <td>03/07/24</td> <td>VGL</td> <td>Mixed Pennant Season</td> </tr> <tr> <td>03/07/24</td> <td>AusNet</td> <td>Planned outage on 10/7</td> </tr> <tr> <td>06/07/24</td> <td>Shailish Panday</td> <td>Complaint about on course incident.</td> </tr> </tbody> </table> <p>CORRESPONDENCE OUT</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Sent to</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>12/06/24</td> <td>All members</td> <td>Tocumwal golf trip</td> </tr> <tr> <td>20/06/24</td> <td>Stuart Kitchin</td> <td>Response to enquiry</td> </tr> <tr> <td>30/06/24</td> <td>All members</td> <td>Tocumwal registration</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Date	Received from	Subject	19/06/24	Stuart Kitchin	Membership enquiry	20/06/24	VGL	Men's program for noticeboard	21/06/24	Surekha Puri	Bellbirds AGM 12/11 9:30 - 1:30 request use of club rooms for the meeting		Moved to approve Paul Kennett	Seconded – Jo Stack Carried	25/06/24	Various members	Query on Local Rule 7 email	27/06/24	VGL	Survey re pennant, events etc.	28/06/24	VGL	2024 Country Week	03/07/24	VGL	Mixed Pennant Season	03/07/24	AusNet	Planned outage on 10/7	06/07/24	Shailish Panday	Complaint about on course incident.	Date	Sent to	Subject	12/06/24	All members	Tocumwal golf trip	20/06/24	Stuart Kitchin	Response to enquiry	30/06/24	All members	Tocumwal registration							<p>Approved</p> <p>Nic Nic Nic/Corinne Nic/Grant</p> <p>See below</p>
Date	Received from	Subject																																																			
19/06/24	Stuart Kitchin	Membership enquiry																																																			
20/06/24	VGL	Men's program for noticeboard																																																			
21/06/24	Surekha Puri	Bellbirds AGM 12/11 9:30 - 1:30 request use of club rooms for the meeting																																																			
	Moved to approve Paul Kennett	Seconded – Jo Stack Carried																																																			
25/06/24	Various members	Query on Local Rule 7 email																																																			
27/06/24	VGL	Survey re pennant, events etc.																																																			
28/06/24	VGL	2024 Country Week																																																			
03/07/24	VGL	Mixed Pennant Season																																																			
03/07/24	AusNet	Planned outage on 10/7																																																			
06/07/24	Shailish Panday	Complaint about on course incident.																																																			
Date	Sent to	Subject																																																			
12/06/24	All members	Tocumwal golf trip																																																			
20/06/24	Stuart Kitchin	Response to enquiry																																																			
30/06/24	All members	Tocumwal registration																																																			
	<p>Business Arising from Correspondence: Action: Gary to notify Bellbirds of approval for AGM Gary to supply a copy of all correspondence for viewing at each meeting. Nic/Grant have addressed complaint to each parties' satisfaction.</p>																																																				
5	<p>Secretary's Report: New member awaiting approval: (form on board): Troy Williams</p>																																																				

RINGWOOD GOLF CLUB

	<p>Motion: "That the above applicant be approved for membership of RGC"</p> <p>Moved: Gary Govan Seconded: Grant Stack Carried/</p> <p>PROGRESS (since last meeting)</p> <table border="1" data-bbox="352 456 1273 723"> <thead> <tr> <th>Name</th> <th>Joining Fee?</th> <th>Applic'n Form?</th> <th>Fees?</th> <th>Induct?</th> <th>Active?</th> </tr> </thead> <tbody> <tr> <td>Allison Sperryn-Jones</td> <td>✓</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nicholas Sperryn-Jones</td> <td>✓</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Adrian Wolst</td> <td>✓</td> <td>✓</td> <td>✓</td> <td></td> <td></td> </tr> <tr> <td>Mal Kirkwood</td> <td>✓</td> <td>✓</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> <tr> <td>Wesley Tan</td> <td>✓</td> <td>✓</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> <tr> <td>Kelvin Witnish</td> <td>✓</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Motion: 'That the Secretary's report is noted and approved.'</p> <p>Moved: Gary Govan Seconded: Syd Wheatley Carried/</p> <p>Business Arising from Secretary's Report:</p> <p>Action: -</p> <ul style="list-style-type: none"> - Gary Govan to notify new members of acceptance. - Peter Ross to send Pro Rata invoice to new member. - Gary to contact Sperryn-Joneses re non-payment of fees 	Name	Joining Fee?	Applic'n Form?	Fees?	Induct?	Active?	Allison Sperryn-Jones	✓	✓				Nicholas Sperryn-Jones	✓	✓				Adrian Wolst	✓	✓	✓			Mal Kirkwood	✓	✓	✓	✓	✓	Wesley Tan	✓	✓	✓	✓	✓	Kelvin Witnish	✓	✓				<p>Gary Govan Peter Ross Gary Govan</p>
Name	Joining Fee?	Applic'n Form?	Fees?	Induct?	Active?																																							
Allison Sperryn-Jones	✓	✓																																										
Nicholas Sperryn-Jones	✓	✓																																										
Adrian Wolst	✓	✓	✓																																									
Mal Kirkwood	✓	✓	✓	✓	✓																																							
Wesley Tan	✓	✓	✓	✓	✓																																							
Kelvin Witnish	✓	✓																																										
6	<p>Finance:</p> <p>Financial Reports for June distributed. There was a general review of the results for the year and a brief discussion on the new format of the P&L Statement.</p> <p>Motion: 'That the Treasurer's report is noted and approved.'</p> <p>Moved: Peter Ross Seconded: Gary Govan Carried/</p> <p>Business Arising from Finance Report:</p> <p>Action: Gary Govan to provide Peter Ross with a list of social members.</p>	<p>Gary Govan</p>																																										
7	<p>Match:</p> <p>The match committee makes the following recommendations:</p> <ul style="list-style-type: none"> • That the club pursue a shirt sponsor for all teams next season – organised by Pennant Convenor in conjunction with sponsorship sub-committee – Leigh Biggerstaff following up with his employer re sponsorship. • That all spirits, and any other drinks high end drinks specified by House/Bar, require 2 drink tickets to purchase by pennant players. Other drinks will require only one ticket. • That the Pennant Levy structure change from a flat \$30 per player to be \$10 per player per game played, e.g. a player who plays 4 games for a season pays \$40 • That Match Committee members shall no longer receive free drinks on comp days, or any other time. • That comp fees be increased across the board, pending the results of ongoing financial review. See general business • That the club no longer pay out physical balls as prizes, instead offering \$2.50 in their place, as previously discussed by committee. Process to be refined re small credits. 	<p>Grant Stack/Nic Walton</p>																																										

RINGWOOD GOLF CLUB

	<ul style="list-style-type: none">• That the supplier for the club's pennant lunch be changed to reduce costs (currently Rainbow Meats)• Pennant players to buy their own club shirt. However, the cost may be subsidised if pennant sponsorship is obtained (as mentioned above)• Peter Ross asked if the club still wanted to offer House of Golf vouchers (gift cards) as prizes? The answer was yes based on a show of hands. The situation of members having a credit of balls but not enough when converted to make for a \$20 or \$40 voucher (gift card) was raised. This was covered by the following motion. <p>Moved: That members may have golf ball prizes converted to either a Bar or Pro Shop Credit</p> <p>Moved: Peter Ross Seconded: Grant Stack Carried/</p> <p>Motion: 'That the Match report is noted and approved'.</p> <p>Moved: Grant Stack Seconded: Gary Govan Carried/</p> <p>Business Arising from Match Report: Action: Need to advise members with ball prizes that are insufficient for conversion to a voucher (Gift Card) may now be converted to their bar account or to a pro shop account credit. Details to be worked out with Bar/House</p>	Gary Govan/ Nic Walton
8	<p>Social:</p> <p>Newsletter – The next edition of the Newsletter (Spring) is due to go out in Aug/Sept. Darren has kindly volunteered to complete this for me. If you have any content or your reports ready, please send them through before the end of July, after that, direct everything to Darren please.</p> <p>Club Trip – Tocumwal – October 25th to 27th – 40 playing spots have all been reserved with currently two on the waiting list. Room allocation will be done by the end of July and all monies payable by Sept 30th. Jan Hesketh has kindly volunteered to manage the trip while I am away.</p> <p>70's Night - 50 Years of Golf @ Ringwood – Saturday 22nd June @ 6:30pm in our Clubrooms. It was a good night with around 50 people in attendance. \$105 was raised with the Grog Toss and not sure on the sales of Punch & Alcohol Punch, but I estimate it cost the club around \$300 all up. Photos are up on the social board, many people put in the effort and dressed up.</p> <p>RGC 60 years – Function – On 6th November 2024, Ringwood Golf Club Inc is officially turning 60 years old. We need to discuss how we celebrate this and what sort of Function is to be held to commemorate the occasion. Most likely to be incorporated into our Presentation Day activities.</p> <p>Committee confirmed that this had previously discussed and that it had been decided that the occasion would be recognised and celebrated on each golf competition over the relevant week.</p> <p>Club Merchandise. Jo Stack questioned how the club would promote and deal with club merchandise that is now available. Samples to be made available.</p> <p>Darren Walton said he would update the club web site to reflect this.</p> <p>Peter Ross on advice from Jo Stack will invoice members for any items purchased.</p> <p>Motion: 'That the Social report is noted and approved'.</p> <p>Moved: Jo Stack Seconded: Syd Wheatley Carried/</p> <p>Business Arising from Social Report: Action: Darren Walton: Jo Stack & Committee - as per items above</p>	Item 87 Darren Walton

RINGWOOD GOLF CLUB

<p>9</p>	<p>House:</p> <p>1. Till ring-offs.</p> <p>The weekly till ring-offs showed a loss for the month of \$34.30.</p> <p>2. Stocktakes</p> <p>The stocktake losses for the month were 17.6 items valued at \$48.85. The majority of the losses were in the last week of the month (11,6 drinks) which included the 70's night where a free drink was included.</p> <p>3. Lucky-Draw</p> <p>Syd Wheatley raised the idea of selling tickets on competition day for either \$2 or \$5 for a wheel spin when all tickets were sold with 80% going to the winner and 20% to the club. The idea was accepted in principle and it was agreed that Syd Wheatley should firm up the proposal and present it at a subsequent committee meeting.</p> <p>Motion: 'That the House and Bar report is noted and approved'.</p> <p>Moved: Syd Wheatley Seconded: Grant Stack Carried/</p> <p>Business Arising from House and Bar Report:</p> <p>Action: Provide proposal for a regular members lucky draw/spin as above</p>	<p>Syd Wheatley</p>
<p>10</p>	<p>Women:</p> <p>There is no women's report.</p>	
	<p>General Business:</p> <p>2024 AGM 3 September – date confirmed. 21 days' notice to members is required. Reports required for Annual Report! Next Comm meeting moved back to 6/8 to allow more time.</p> <p>AGM positions up for (re)election – President, Assistant Secretary, Treasurer, House Convenor</p> <p>LM sub-Committee – R of A proposed change – refer to document from LM sub-Committee for discussion. See separate document for details and the motion passed.</p> <p>Competition Fees Analysis/recommendation – refer to document from Darren attached. Motion: That Budget Model #2 on page 2 of the document be adopted. i.e., that daily paid competition fees be increased to \$7.00 and Prepaid fees be increased to \$210 which equates to 30 competition rounds at \$7.00</p> <p>Change of Annual invoices – Treasurer Peter Ross advised that members annual subscription invoices will be amended to show the breakdown between fees retained by RGC and the affiliation fees collected for GA, VGL and Golf link that are passed on in full to those organisations.</p> <p>Changes to ball payouts – Gary and Nic met and discovered that (1 in 6) ball run was paying out too many balls. Nic would re-examine the templates being used. Predicted that a reduction to 1 in 8 could save over \$2000. It was also agreed that the birdie payouts should end, saving the club about \$1800. It was recommended to Committee that the change should take place on January 1 next year at the start of the new syllabus, with annual saving of around \$3500-\$4000.</p> <p>Ringwood Council. It was noted that Council have not paid the amount of \$500 it owes RGC</p>	
	<p>Paul thanked members for their input and closed the meeting at 9:15 pm.</p>	

RINGWOOD GOLF CLUB

	Next Meeting: 7:00pm Tuesday 6 th August 2024 at the RGC clubrooms. Note First Tuesday!	
--	---	--